



TO : Our Dear SEAFARERS  
FROM : CREW MORALE and WELFARE DEPARTMENT  
RE : **2020 TDG EDUCATIONAL EXCELLENCE AWARD  
SCHOOL YEAR 2018-2019**  
DATE : 2019 September 24

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Please be informed that TDG is now accepting applicants for the **2020 TDG Educational Excellence Award** for the **SY 2018 – 2019**. The **TDG Educational Excellence Award** is given to TDG employees, seafarers and their legal dependents in recognition of their academic achievements.

In view, please find criteria for selection and additional requirements for eligibility. **Application forms** can be downloaded in our website "<https://netionline.neti.com.ph>" and also available at the Crew Morale and Welfare Department office of NYK-Fil.

Please read the guidelines and fill-out the forms carefully. Please pay particular attention to the **2 pcs.** standard **2x2 photo** requirements and the additional requirement "CERTIFICATE OF CLASS STANDING". Kindly submit to the **Crew Morale and Welfare Department** the duly accomplished application forms together with the complete requirements on or before **2019 October 31** for pre-screening.


Pre-screened application forms and all other requirements will be submitted to the TDG Screening Committee for further deliberations on **2019 November 15**.

Should you have questions, please feel free to call us at telephone nos. (02) 5543854 / (02) 5543855 / 0917-8507056.

Very respectfully yours,

**NYK-FIL SHIP MANAGEMENT, INC.**

  
**Belna P. Manguerra**  
Manager  
Crew Morale & Welfare Dept.

Noted by :  
  
**Florence R. Ursua**  
General Manager  
Support Center





## 2020 TDG EDUCATIONAL EXCELLENCE AWARD (School Year 2018-2019)

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### ELIGIBILITY:

1. All **Regular** employees of any TDG member company with a **minimum tenure of two (2) years** as of 2019 December 31.
2. All shipboard officers and crew:
  - i. Who have served the company for **at least two (2) contracts**
  - ii. With satisfactory performance
  - iii. Presently on-board company managed vessels **AND/OR** officers under continuous employment by the company, who are under normal or ordinary vacation of not more than 3 months.
3. All legal dependents (**spouse or child only**) of employees and/ or shipboard officers and crew satisfying the tenure requirement stated above.

### SELECTION REQUIREMENTS:

1. Grades/Academic Rating
  - i. Grades School and High School
    - The candidate must be enrolled in elementary (grades 1-6) and high school for the **SY 2018-2019** with the following accomplishments:
      - Must have a general average academic rating of at least **90% and above** at the end of the school year; AND
      - Must be part of the **top 10% for SY 2018-2019**. This means that he/she belongs to the **top 10% of the entire grade or year level, and not the top 10% of the student's section only**. This information will be validated based on the **total grade/year level population and number of sections**. Please see attached template for Certificate of Class Standing.
    - In case the candidate is **part of the top 10% of the entire grade/year level but has a lower general average rating (below 90% but not less than 85%)**, submit the requirements for further review and deliberation. To be more specific, **the application will be accepted but is NOT automatically qualified**. It will be reviewed by the management committee for deliberation and approval or disapproval.
    - **Academic rating and class ranking** must be **fully certified and endorsed by the Principal (or its equivalent)** of the candidate's school. For schools with non-numerical or non-standard grading system (ex. 1, 2, 3 or A+, B, etc.), please provide additional documentation certified by the school showing the **percentage equivalent** of their grading system.

## ii. College

- The candidate must have **completed 36 units or the equivalent of a full load** as prescribed **by the College or University** for the **SY 2018-2019**. For validation, a course curriculum together with the student's Transcript of Records must be submitted.
- The candidate must have a **general average academic rating of at least 90% and above** at the end of the school year.
- The candidate **must be part of the top 10% of the entire year level and/or graduating batch**. This information will be validated based on the total year level population. Please see attached template for Certificate of Class Standing.
- In case the candidate is **part of the top 10% of the entire grade/year level but has a lower general average rating** (below 90% but not less than 85%), submit the requirements and the management committee will deliberate on the application.
- Academic rating and class ranking must be **fully certified and endorsed by the Dean (or its equivalent)** of the candidate's school. For schools with non-numerical or non-standard grading system (ex. 1, 2, 3 or A+, B, etc.), please provide additional documentation certified by the school showing the **percentage equivalent** of their grading system.

## iii. Graduate Studies

- The candidate must have at least **90% and above** Cumulative Grade Point Average (CGPA).
- The candidate must have **completed his/her graduate studies degree within 3 consecutive academic years**.
- The award will be given after course/post graduate degree completion.
- Academic ratings must be **fully certified and endorsed by the Dean (or its equivalent)** of the candidate's school. For schools with non-numerical or non-standard grading system (ex. 1, 2, 3 or A+, B, etc.), please provide additional documentation certified by the school showing the **percentage equivalent** of their grading system.

## iv. Special Awards

- The candidate must have graduated **valedictorian, salutatorian, summa cum laude, magna cum laude, cum laude** of the grade or year level.

## 2. School

- The Candidate must be enrolled in any school or educational institution duly licensed, registered or accredited by the Department of Education (DepEd) or Commission on Higher Education (CHED).

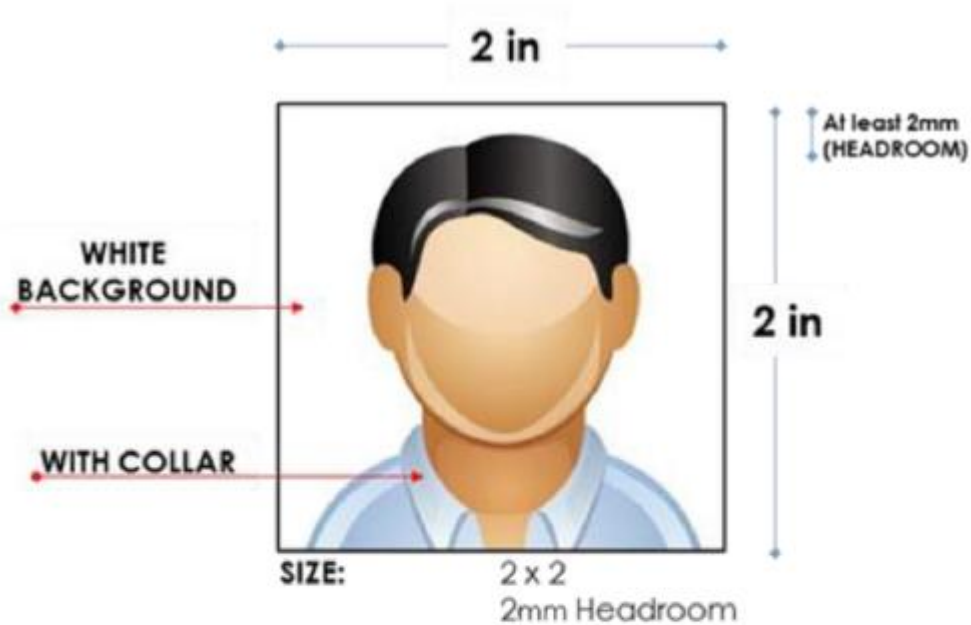
3. Documents

- i. A copy of the following documents must be submitted to the Screening Committee on or before **2019 November 15**. **Hard copies must be sealed in an envelope; soft copies must be stored in a CD or USB.**
- PDF file or hard copy of **accomplished application form certified by the HR/ Admin Head of the company or Crew Morale Representative.**
  - PDF file or hard copy of **Certified True copy of grades or FORM 138** for the **SY 2018-2019**.
  - PDF file or hard copy of **Certificate of Good Moral Character** and **Certificate of Class Standing** (attached forms) accomplished by the school principal (or its equivalent) and **must be affixed with official school seal.**
  - **2x2 Photo (white background).** Please refer to attached photo requirements. The said requirements are needed for the presentation material and Lighthouse Magazine.
  - **Document certified by the school** if dependent graduated **valedictorian, salutatorian, summa cum laude, magna cum laude, cum laude, etc.**

**TDG EDUCATIONAL EXCELLENCE AWARD SCREENING COMMITTEE:**

The screening committee composed of TDG Top Executives and Officers shall screen the applicants and deliberate on candidates to whom this award shall be given. The decision made by the committee is considered final and not appealable.

## PHOTO REQUIREMENTS



**RESOLUTION:** 200 dpi

**FILENAME:**  
SCHOOL LEVEL-LNAME FNAME  
e.g. HS1-PASCUAL PIOLO

**YEAR AWARD:**  
LOYALTY YEAR-LNAME FNAME  
e.g. L5-AVELINO PAOLO

- a. Photo Size: 2 x 2
- b. Background: White Only
- c. Attire: Any color (except white) and should be with Collar
- d. Other Requirements: No eyeglasses  
With at least 2 mm HEADROOM from TOP border  
Not phone-camera taken
- e. If soft copy: Should be at least 200 dpi (resolution)  
File name should follow the format below:  
Grade/Year Level-LastName FirstName  
e.g. GS4-Makiling Maria [Grade 4]  
HS8-Dela Cruz Juan [Grade 8]  
C3-Penduko Pedro [3<sup>rd</sup> year College]



## CERTIFICATE OF GOOD MORAL CHARACTER (SY 2018-2019)

Date : \_\_\_\_\_

**THE SCREENING COMMITTEE**

TDG Educational Excellence Award  
Penthouse of Net Quad Bldg.  
4<sup>th</sup> Ave. cor 30<sup>th</sup> Street  
E- Square Crescent Park West  
Bonifacio Global City, Taguig

This is to certify that \_\_\_\_\_(name of student), son/ daughter of \_\_\_\_\_ (name of parent/s), is a \_\_\_\_\_ (Grade/ Level) student of this institution for the **school year 2018-2019**. Records show that the said student is of good moral character.

The undersigned also endorses him/her to receive the **Educational Excellence Award** recognition given by the Transnational Diversified Group for their employees and dependents who have exhibited academic excellence.

Issued, certified and endorsed by:

\_\_\_\_\_  
**Signature over printed name**

\_\_\_\_\_  
**Position**

**Note:** To be accomplished by school principal or its equivalent and kindly affix your official school seal. **(Certificate of Good Moral Character without official school seal will not be honored)**



## CERTIFICATE OF CLASS STANDING (SY 2018-2019)

Date : \_\_\_\_\_

### THE SCREENING COMMITTEE

TDG Educational Excellence Award  
The Penthouse, Net Quad Bldg.  
4<sup>th</sup> Ave. cor 30<sup>th</sup> Street  
E- Square Crescent Park West  
Bonifacio Global City, Taguig

This is to certify that \_\_\_\_\_(name of student), son/ daughter of \_\_\_\_\_ (name of parent/s), is a \_\_\_\_\_ (Grade/ Level) student of this institution for the **school year 2018-2019**. Records show that the said student belongs to the **top 10%** of the \_\_\_\_\_ (grade/year level). Below are additional information to validate the student's rank:

- \_\_\_\_\_ Student's rank within the grade/year level
- \_\_\_\_\_ Total number of students in the grade/year level
- \_\_\_\_\_ Total number of sections in the grade/year level

The undersigned also endorses the student to receive the **Educational Excellence Award** given by the Transnational Diversified Group to their employees and their dependents who have exhibited academic excellence.

Issued, certified and endorsed by:

\_\_\_\_\_  
**Signature over Printed Name**

\_\_\_\_\_  
**Position**

**Note:** To be accomplished by school principal or its equivalent and kindly affix your official school seal.  
**(Certificate of Class Standing that is incomplete or without official school seal will not be honored)**



**2x2  
PHOTO**  
**(Please refer to  
attached Photo  
Requirements.)**

## 2020 EDUCATIONAL EXCELLENCE AWARD (SY 2018-2019)

### APPLICATION FORM

**Name** : \_\_\_\_\_  
(FIRST NAME, MIDDLE NAME, SURNAME)

**Nickname** : \_\_\_\_\_

**Address** : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phone Nos./  
Mobile Nos.** : \_\_\_\_\_  
(Parent or Guardian's contact number)

**Date of Birth** : \_\_\_\_\_

**Place of Birth** : \_\_\_\_\_ **Age** : \_\_\_\_\_

**School/ College/ University** : \_\_\_\_\_

**Address** : \_\_\_\_\_

**EDUCATIONAL LEVEL  
(SY 2018-2019)**

Grade School/ Primary Education (G1-G6)

High School/ Junior High School (G7-G10)

Senior High School (G11-G12)

College

Post Graduate

**YEAR/ LEVEL (i.e. Grade1):** \_\_\_\_\_

**COURSE:** \_\_\_\_\_

**GRADUATED:**

Valedictorian

Salutatorian

Magna cum Laude

Summa cum Laude

Cum Laude

Is this your first time to be awarded with TDG Educational Excellence? [ ] Yes [ ] No  
If NO, how many times have you been awarded in the past? \_\_\_ Inclusive Years: \_\_\_\_\_

**Type of Applicant:** [ ] Dependent [ ] TDG Employee [ ] Spouse [ ] Child

**Name of TDG Employee (if dependent):** \_\_\_\_\_  
(First Name, Middle I., Surname)

**Position:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Vessel (if seafarer):** \_\_\_\_\_

**Note: Please submit together with this application the following:**

- i. PDF file or hard copy of accomplished application form **certified by the HR/Admin Head of the company or Crew Morale Representative**
- ii. PDF file or hard copy of **Certified True copy** of grades or FORM 138 for the school year **2018-2019**.
- iii. PDF file or hard copy of **Certificate of Good Moral Character** and **Certificate of Class Standing** (attached forms) accomplished by the school principal (or its equivalent) and **must be affixed with official school seal**.
- iv. **Photo**. Please refer to attached photo requirements. The said requirements are needed for the presentation material and Lighthouse Magazine.
- v. Document certified by the school if dependent graduated **valedictorian, salutatorian, summa cum laude, magna cum laude, cum laude, etc.**

**\*\*ONLY APPLICATIONS WITH COMPLETE AND CORRECT REQUIREMENTS WILL BE PROCESSED.  
\*\*\* Deadline for submission is on 2019 November 15.**

**Signature of Applicant**

\_\_\_\_\_

**Signature of TDG Employee**

\_\_\_\_\_

**Certified by:**

\_\_\_\_\_  
Printed Name and Signature of Company HR-Admin  
Head/ Crew Morale Representative